

TANAP DOĞALGAZ İLETİM ANONİM ŞİRKETİ
PRIVACY STATEMENT FOR INTERNS RELATING TO THE PROTECTION AND
PROCESSING OF PERSONAL DATA

1. Objective

TANAP Doğalgaz İletim Anonim Şirketi (“**TANAP**” or “**Company**”), aims to process the personal data of interns in accordance with the provisions of the Law on Protection of Personal Data No. 6698 (“**PDP Law**”) and other related legislations.

Your personal data, which you provided/will provide to our Company and/or obtained by our Company by any external means, may be processed by our Company as “Data Controller”,

- in the context of the objective of processing your personal data and in connection with this purpose, in a limited and measured manner,
- by maintaining the accuracy and up-to-date version of the personal data as reported or notified to our Company,
- may be recorded, stored, preserved, reorganized and be transferred to the institutions authorized to request such personal data by law and may be transferred, shared with and classified to third parties within the country or abroad under the conditions stipulated by PDP Law, that they may be processed in other ways listed under PDP Law and that they be subject to other procedures referred to in PDP Law.

2. Collection of Personal Data of Interns and Procedure for Collection

TANAP will process your personal data for the purposes specified in this Privacy Statement.

The personal data of interns that are collected and used by TANAP, in particular, are as follows:

- Criminal conviction and security measures data, financial data, physical space security data, audio-visual recordings, legal transaction data, communication data, identification data, professional experience data, personnel data, health data, and other data like military status data.

Your personal data is collected through all kinds of information and documents that you have submitted to our Company or transmitted by third parties in physical or electronic forms and through electronic applications and systems, human resources applications and through camera recordings that are kept at TANAP sites and Company headquarters.

3. Objectives for Processing of Personal Data for Interns and Legal Grounds

Your personal data are processed with the automatic or non-automatic means for the objectives stated below in accordance with the consent, applicable legislation, and the PDP Law and provisions of articles 5 and 6 thereof, in case when it is expressly permitted by any law, when it is directly related with the execution or performance of a contract, when it is necessary for our Company to fulfill its legal obligations, when the personal data is made public by the person concerned, when it is necessary for the establishment, exercise or protection of a right, when it is required to process the personal data of the related parties of the contract, and due the legitimate interests of TANAP, provided that the fundamental rights and freedoms of the relevant person are not harmed.

The objectives for processing of personal data may be updated in line with company policies and our obligations arising from applicable legislation. The objectives for processing personal data are, in particular,

- Carrying out information security processes,

- Conducting internship selection and placement processes,
- Carrying out side benefits and benefits processes for employees,
- Maintaining physical space security,
- Conducting communication activities,
- Execution of human resources processes,
- Carrying out occupational health and safety activities,
- Ensuring the security of movable goods and resources, is processed for their purposes.
- Your personal data will be stored for a reasonable period of time or until the statutory limitation period specified in the applicable legislation or until the intended objective no longer exists.

4. Transfer of Personal Data to Third Parties

The procedures and principles to be applied in relation to transfer of personal data are regulated in the articles 8 and 9 of the PDP Law, and the personal data and sensitive personal data of related persons may be transferred to third parties within the country.

Financial Data may be transferred to the related bank for the purpose of conducting intern salary payment transactions; **physical space security and visual and audio recordings** may be transferred to judicial authorities for the purpose of execution of judicial proceedings; **communication data** may be transferred to authorized institutions and organizations, relevant suppliers, the intergrator firm authorized by the Ministry of Labor and Social Security and the institution where the intern is studying for the purpose of conducting employee satisfaction processes, conducting communication processes, providing personnel with access to the workplace, conducting internship processes, providing information to authorized persons, institutions and organizations and conducting workplace health and safety processes; **identification data** may be transferred authorized public institutions and organizations, suppliers, the relevant bank, the intergrator firm authorized by the Ministry of Labor and Social Security and the institution where the intern is studying for the purpose of performing building parking lot control, conducting employee satisfaction processes, conducting communication processes, printing cards, providing access to the workplace for personnel, conducting internship processes, performing intern salary payments and informing authorized persons, institutions and organizations and conducting workplace health and safety processes; **professional experience data** may be transferred to the institution where the intern is studying, the intergrator firm authorized by the Ministry of Labor and Social Security and suppliers for the purpose of conducting internship processes, conducting communication processes and conducting workplace health and safety processes; **health data** may be transferred to the intergrator firm authorized by the Ministry of Labor and Social Security for the purpose of conducting workplace health and safety processes.

5. Rights of Interns

Pursuant to Article 11 of the PDP Law, intern can make the following requests regarding his/her personal data by applying to TANAP:

- a.* Learn whether or not personal data are processed;
- b.* Request information as to processing if personal data have been processed;
- c.* Learn the objective of processing the personal data and whether or not they are used in accordance with the relevant objective;
- d.* Learn the third parties to whom personal data are transferred within the country or at abroad;
- e.* In case the personal data is processed incompletely or inaccurately; requesting correction thereof and notification of the transactions made in this regard to third parties to whom personal data have been transferred;
- f.* Request deletion, destruction or anonymization of personal data if the grounds for the processing no longer exist and request notification of the transactions made in this regard to third parties to whom personal data have been transferred;

- g.** Object to any consequence against the data subject by means of analysis of personal data exclusively through automated systems;
- h.** in case the person incurs damages due to unlawful processing of personal data, request compensation of damages incurred.

TANAP will take the necessary actions regarding interns's requests made through the "Data Subject Application Form" which can be found at the address www.tanap.com. In accordance with Article 13 of the PDP Law, TANAP will finalize intern's application requests free of charge within 30 (thirty) days at the latest according to the nature of the request. In case the request is rejected, the grounds for the rejection with their basis will be notified written or electronically with its justification.

Interns undertake that their personal data subject to this Privacy Statement is complete, accurate and up to date. In the event of any change regarding the personal data of the interns, they will be able to inform TANAP and request that their personal data is updated. TANAP will have no responsibility if the interns do not provide accurate and up-to-date information.

This Privacy Statement may be revised by TANAP when deemed necessary. In case of revision, the most up-to-date version of this Privacy Statement can be found at TANAP website at the address www.tanap.com.