

TANAP DOĞALGAZ İLETİM ANONİM ŞİRKETİ
PRIVACY STATEMENT FOR SUPPLIERS RELATING TO THE PROTECTION AND
PROCESSING OF PERSONAL DATA

1. Objective

TANAP Doğalgaz İletim Anonim Şirketi (“**TANAP**” or “**Company**”), aims to process the personal data of its employees of the suppliers and/or supplier representatives in accordance with the provisions of the Law on Protection of Personal Data No. 6698 (“**PDP Law**”) and other related legislations.

Your personal data, which you provided/will provide to our Company and/or obtained by our Company by any external means, may be processed by our Company as “Data Controller”,

- in the context of the objective of processing your personal data and in connection with this purpose, in a limited and measured manner,
- by maintaining the accuracy and up-to-date version of the personal data as reported or notified to our Company,
- may be recorded, stored, preserved, reorganized and be transferred to the institutions authorized to request such personal data by law and may be transferred, shared with and classified to third parties within the country or abroad under the conditions stipulated by PDP Law, that they may be processed in other ways listed under PDP Law and that they be subject to other procedures referred to in PDP Law.

This Privacy Statement is adopted for the continuance and improvement of the activities carried out by TANAP in line with the principles set forth in the PDP Law.

2. Collection of Personal Data and Procedure for Collection

Our Company will process your personal data for the purposes specified in this Privacy Statement.

The personal data of suppliers that are collected and used by our Company, in particular, are as follows:

- Criminal conviction and security measures, financial data, physical space security data, audio-visual recordings, legal transaction data, communication data, process security data, identification data, location data, professional experience data, personnel data, health data, personal protective equipment and any other data regarding working times.

Our Company collects the personal data that you have submitted to TANAP or to the company that you work for, before, during and after the establishment of the contractual relationship with you and/or your company, in order to fulfill its legal obligations, or through all kinds of information, records and documents obtained in physical or electronic environment, electronic applications and systems, through the company that you work for, through physical and electronic environment, third parties and through cameras installed at TANAP sites and at TANAP headquarters for the reasons stipulated under laws.

3. Objectives for Processing of Personal Data and Legal Grounds

Your personal data are processed with the automatic or non-automatic means for the objectives stated below in accordance with the applicable legislation, and the PDP Law and provisions of articles 5 and 6 thereof, in case when it is expressly permitted by any law, when it is directly related with the execution or performance of a contract, when it is necessary for our Company to fulfill its legal obligations, when the personal data is made public by the person concerned, when it is necessary for the establishment, exercise or protection of a right, when it is required to process the personal data of the related parties of the contract, and due the legitimate interests of TANAP, provided that the fundamental rights and freedoms of the relevant person are not harmed.

The objectives for processing of personal data may be updated in line with company policies and our obligations arising applicable legislation. The objectives for processing personal data are, in particular,

- Conducting management of emergencies,
- Carrying out information security processes,
- Conducting audit and ethic activities,
- Conducting training activities,
- In order to conduct activities in accordance with applicable legislation,
- Conducting finance and accounting transactions,
- Conducting firm/product/services commitment processes,
- Definition of physical space security,
- Conducting and following up legal transactions,
- Conducting communication activities,
- Conducting human resources processes,
- Conducting assignment processes,
- Conducting/controlling business activities,
- Conducting occupational health and safety activities,
- Management of organizations and events,
- Conducting risk management processes,
- Conducting archiving and storing activities,
- Conducting social responsibility and civil society activities,
- Conducting contracts processes,
- Conducting strategic planning activities,
- Following up requests / complaints,
- Ensuring the security of movable properties and resources,
- Carrying out talent/career development activities,
- Informing authorized persons, institutions and organizations
- In order to carry out administration activities.

Your personal data will be stored for a reasonable period of time or until the statutory limitation period specified in the applicable legislation or until the intended objective no longer exists.

TANAP may continue to store your personal data, even if the objective to use such data no longer exists, provided that it is regulated under another law or a separate consent has been given by the yourself. In cases the personal data is continued to be stored by TANAP for an additional certain period of time as per your consent declaration, such personal data will be immediately deleted, destroyed or anonymized after the expiry of such period or after the objective for obtaining additional period of time no longer exists.

4. Transfer of Personal Data to Third Parties

The procedures and principles to be applied in relation to transfer of personal data are regulated in the articles 8 and 9 of the PDP Law, and the personal data and sensitive personal data of related persons may be transferred to third parties within the country and abroad.

Financial Data may be transferred to judicial and official authorities, suppliers, auditors, related bank, authorized public institutions and organizations, reconciliation committee formed by third parties, tax administration office, shareholders, related institutions and organizations and audit teams of abroad partners, for conducting the payments to the suppliers, fulfilling the legal obligations, conducting progress payment and payment processes, carrying out legal processes and execution of contract processes, managing the complaints process and judicial processes, maintaining company correspondence and management activities, conducting internal audit and audit activities; **criminal**

conviction and security measures data may be transferred to related suppliers for carrying out the contract processes; **physical space safety data** may be transferred to judicial authorities for carrying out judicial processes; **visual and audio recordings** may be transferred to judicial authorities for carrying out judicial processes; **legal transaction data** may be transferred to suppliers, shareholders, law firms, courts, enforcement offices, suppliers related to the written warning and matter in dispute, related institutions and organizations, notary, independent auditing firms, related opposite parties, related public institutions and organizations and audit teams abroad, for conducting and following up legal transactions, initiating the mediation processes, carrying out the judicial processes, lawsuit provision process, execution of progress payment and payment processes, maintaining company correspondence and management activities, conducting internal audit and audit activities; **communication data** may be transferred to judicial authorities, public authorities, shareholders, suppliers, firm carrying out trainings, travel agency, authorized public institutions and organizations, law firms, courts, notary, related registry of commerce, suppliers related to the written warning, power of attorney and matter in dispute, enforcement offices, related institutions, reconciliation committee formed by third parties, official institutions, related public institutions and organizations, tax administration office, auditors, EKAP, judicial authorities and organizations and audit teams of abroad partners for notifying the relevant company about the participants of the training, appointing an authorized person and carrying out the transactions under the power of attorney, providing information to authorized persons, institutions and organizations, conducting and following up the legal transactions, fulfilling the legal processes, ensuring the follow-up of the complaints process, conducting communication activities, managing the complaints processes and judicial processes, conducting of contract processes, providing transportation and accommodation services, providing transfer service, fulfilling legal obligations, notifying the audit report to the commercial registry, printing of business cards, sharing online training participants information, conducting certification audit activities, carrying out the travel reservation process, carrying out progress payments and payment processes, conducting correspondence and management activities of the company, conducting audit and internal audit activities; **identification data** may be transferred to participants of meetings, shareholders, suppliers, related bank, translation agencies, related institutions and organizations, judicial authorities, official authorities upon request, Central Registry Agency (*MKK*), EKAP, law firms, courts, notary, related registry of commerce, reconciliation committee formed by third parties, suppliers related to the written warning, related to the power of attorney and matter in dispute, authorized public institutions and organizations, independent auditing firm, auditors, enforcement offices, related opposite parties, related institutions and organizations and audit teams of abroad partners, for sharing information about the participants of online training, conducting corporate governance and reporting activities, appointing an authorized person and carrying out the transactions under the power of attorney, conducting and following up legal transactions, initiating the mediation processes, execution of the waste management process, fulfilling the legal processes, conducting communication activities, monitoring the complaints process and management of judicial processes, providing transportation and accommodation services, providing transfer service, making related payments to suppliers, ensuring the follow-up of the complaints process, fulfilling legal obligations, notifying the audit report to commercial registry, controlling the building parking lot, printing business cards, providing protective clothing for site workers in the conduct of occupational health and safety activities, carrying out certification audit activities, carrying out the travel booking process, informing the participants of the training to the firm, conducting progress payment and payment processes, conducting contract processes, maintaining company correspondence and management activities, initiating supplier employee dismissal processes, conducting meeting participation processes, informing authorized persons, institutions and organizations, conducting audit and internal audit activities; **location data** may be transferred to judicial authorities for fulfilling legal obligations; **professional experience data** may be transferred to participants of meetings, shareholders, related bank, suppliers, travel agency, notary, translation firms, relevant registry of commerce, judicial authorities, authorized public institutions and organizations, Central Registry Agency (*MKK*), EKAP, tax administration office, audits, and audit teams of abroad

partners for sharing information about conducting the waste management process, participants of online training, appointing an authorized person and carrying out the transactions under the power of attorney, providing transportation and accommodation services, making related payments to suppliers, fulfilling legal obligations, printing business cards, , informing the participants of the training to the company, conducting progress payment and payment processes, fulfilment of legal obligations, conducting communication activities, carrying out expropriation processes, carrying out corporate governance and reporting activities, carrying out certification audit activities, management of the travel reservation process, conducting contract processes, initiating supplier employee dismissal processes, conducting meeting participation processes, conducting auditing and internal audit operations; **personnel data** may be transferred to related bank, notary, translation agency, related registry of commerce, Central Registry Agency (*MKK*), related suppliers and related public institutions and organizations for carrying out corporate governance and reporting activities, progress payment and payment processes and contract processes and strategic planning activities; **health data** may be transferred to judicial authorities and relevant suppliers for fulfillment of legal obligations and contract process management; **working times data** may be transferred to related suppliers for contract process management and carrying out progress payment and payment processes.

5. Your Rights

Pursuant to Article 11 of the PDP Law, you can make the following requests regarding your personal data by applying to our Company:

- a.* Learn whether or not personal data are processed;
- b.* Request information as to processing if personal data have been processed;
- c.* Learn the objective of processing the personal data and whether or not they are used in accordance with the relevant objective;
- d.* Learn the third parties to whom personal data are transferred within the country or at abroad;
- e.* In case the personal data is processed incompletely or inaccurately; requesting correction thereof and notification of the transactions made in this regard to third parties to whom personal data have been transferred;
- f.* Request deletion, destruction or anonymization of personal data if the grounds for the processing no longer exist and request notification of the transactions made in this regard to third parties to whom personal data have been transferred;
- g.* Object to any consequence against the data subject by means of analysis of personal data exclusively through automated systems;
- h.* in case the person incurs damages due to unlawful processing of personal data, request compensation of damages incurred.

Our Company will take the necessary actions regarding your requests made through the “Data Subject Application Form” which can be found at the address www.tanap.com. In accordance with Article 13 of the PDP Law, our Company will finalize your application requests free of charge within 30 (thirty) days at the latest according to the nature of the request. In case the request is rejected, the grounds for the rejection with their basis will be notified written or electronically with its justification.

This Privacy Statement may be revised by our Company when deemed necessary. In case of revision, the most up-to-date version of this Privacy Statement can be found at the Company website at the address www.tanap.com.